We look forward to welcoming you and your guests to the IAPF Annual Dinner which will take place on Thursday 26th February 2026, in the Clayton Hotel, Burlington Road, Dublin 4.
Please see the information below which you may find useful. We ask that you pass this information on to your guests.

The Venue:
The dinner will be held at:
Clayton Hotel Burlington Road, Leeson Street Upper, Dublin 4

Get Directions:
Clayton Hotel Burlington Road here on Google Maps
The dinner and reception will be held in the Ballroom of the Clayton Hotel and access is via the front entrance of the hotel through the lobby.

Dress Attire:
Black Tie

Parking:
Please note that on-site parking is available for residents in the hotel only.
This means if there are attendees who will be driving to the event, but not staying in the hotel, it's likely that there won't be parking available on-site.

Hotel Accommodation:
The Clayton Hotel has special room rates for attendees. €199 Single (Inc Breakfast) €219 Double/Twin (Inc Breakfast). Please contact reservations.burlingtonroad@claytonhotels.com in the Clayton Hotel (Tel. +353 1 6185600) and advise that you are attending the IAPF Annual Dinner

Timing:
A reception will be available from 7.00pm in the concourse area outside the Ballroom, guests will be called to be seated at their tables at 7.45pm.

Meeting Colleagues/Guests:
Many of you arrange to meet your guests and colleagues in the Main Bar of the hotel. Please note that the Bar can become very congested. Therefore, you might find it more comfortable to meet in the concourse area outside the ballroom

Table Number/Allocation:
Your table number will be sent to you the week before the event. We will have a table plan in the pre-function area on the evening of the dinner outlining table locations. We supply a printed copy of your company logo to place on your table(s).

Advance Wine Orders:
If you have booked a table, you will need to pre-order your table wine in advance of the evening. This can be done now, please follow the booking instructions below. Please ensure your full company name is included in the pre-order form. Please note wine is included in the price for guests who made an individual booking.
https://menus.preoday.com/Dalata-Group/Clayton-Hotel#/main/venue/menu/events
•When entering the link, you will be brought to a calendar, please select the date and the event you are attending.
•Choose which wine you would like to purchase for your table and the quantity.
•Proceed to checkout.
•You will need to setup an account – please use the email address you would like the final receipt sent to.
•After you login, choose the "Clayton Hotel Burlington Road" as the collection slot. Please make sure to insert your company name or name for your table in the special instructions comment box. If you have multiple tables, please include number of bottles of wine or water you would like to serve at each table in the special instructions comment box.
•Once completed you may proceed to payment. The receipt will be sent to the email supplied when payment has been made.

Dietary Requirements:
Please inform the hotel staff member looking after your table on the night of any specific dietary requirements you or your guests may have.

IAPF Official Guest Invite:
If you require a soft copy invite, a pdf is available on the annual dinner event page under delegate pack.

Terms and Conditions

Retention of Data: By making this booking, we will use the associated email address to keep you up to date with event details including the post-event email.

Disclaimer: Please note that by taking part in this event, the IAPF reserves full rights to use any images resulting from photography/video filming, and any reproductions or adaptations of the images for publicity or other purposes to support our membership. This might include (but is not limited to), the right to use them in our printed and online publicity, on-demand features, social media and press releases.

Cancellation Policy: Please note all cancellations and/or changes must be made by email to info@iapf.ie by close of business on Thursday 12th February 2026. Please note no refunds will be issued after this date & all invoices will be due for full payment. Please email info@iapf.ie if you require further information.